

MID-ATLANTIC RETAIL FOOD INDUSTRY
JOINT LABOR MANAGEMENT FUND

BOARD OF TRUSTEE MEETING

AUGUST 27, 2013

MID-ATLANTIC RETAIL FOOD INDUSTRY
JOINT LABOR MANAGEMENT FUND

AGENDA

AUGUST 27, 2013

- I. CALL TO ORDER**
 - A. RESIGNATION/APPOINTMENT OF TRUSTEE**
- II. MINUTES (pg. 1 – 3)**
 - A. REGULAR MEETING – MAY 23, 2013**
- III. ATTORNEY'S REPORT**
- IV. ADMINISTRATIVE MANAGER'S REPORT – 1Q13 (pg. 4 – 7)**
- V. INVOICES (pg. 8 – 9)**
- VI. OTHER FUND BUSINESS**
 - A. G. MACY NELSON REPORT**
- VII. NEXT MEETING DATE AND LOCATION**
- VIII. ADJOURNMENT**

MINUTES

Mid-Atlantic Retail Food Industry Joint Labor Management Fund

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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE MID-ATLANTIC RETAIL FOOD INDUSTRY JOINT LABOR MANAGEMENT FUND HELD ON MAY 23, 2013 IN LANDOVER, MARYLAND

The following Trustees were present:

Union Trustees

G. Murphy, Jr. - Chairman
M. Federici

Employer Trustees

F. Stegman

Also present were:

H. Burton – Morgan, Lewis & Bockius, LLP
W. Jensen - Associated Administrators, LLC
C. Murphy – Associated Administrators, LLC
B. Slevin – Slevin & Hart, P.C.
L. Walsh – Associated Administrators, LLC

I. CALL TO ORDER

The meeting was called to order.

II. MINUTES

The Trustees reviewed the minutes of the last regular meeting held on December 20, 2012, , which were previously circulated.

On Motion made and seconded, the Trustees voted unanimous approval of the following resolution:

RESOLVED that the minutes of the regular meeting held on December 20, 2012 were approved as presented.

III. FINANCIAL REPORT

Mr. Jensen reviewed a summary of activity report prepared by PNC Financial for the period January 1, 2013 through March 31, 2013. Such report indicated beginning assets of \$86,499, earnings of \$2, and disbursements of \$61,968, producing an ending market value of \$24,533, as of March 31, 2013.

IV. ATTORNEY'S REPORT

Mr. Slevin reported on the status of the Waugh Chapel case.

V. ADMINISTRATIVE MANAGER'S REPORT

Mr. Jensen reviewed the administrative manager's report for the fourth quarter 2012. Such report indicated interest income of \$3, producing a total income of \$3. Expenses were \$58,871, producing a net deficit of \$58,868 for the quarter.

VI. INVOICES

A. Draft Contribution Invoice

Mr. Jensen presented the draft invoices for review by the Trustees for the next contribution for the JLM Fund as outlined by the collective bargaining agreements. The Trustees tabled consideration of the invoice for one week. They agreed to advise the administrative manager of their decision after such review.

B. Regular Invoices

The Trustees reviewed the list of invoices dated May 23, 2013. It was noted there were no additions, deletions or changes to the list.

On Motion made and seconded, the Trustees voted unanimous approval of the following resolution:

RESOLVED that the invoices on the list dated May 23, 2013 was approved for payment.

VII. OTHER FUND BUSINESS

A. G. Macy Nelson

The Trustees welcomed G. Macy Nelson to the meeting. He presented his report. The Trustees reviewed his report and directed Mr. Nelson to proceed with the projects outlined in accordance with his budget.

VIII. NEXT MEETING DATE AND ADJOURNMENT

After discussion, the Trustees selected August 27, 2013 as their next meeting date in the Landover office of Associated Administrators, LLC.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

William R. Jensen

ADMINISTRATIVE MANAGER'S REPORT

**JOINT LABOR
MANAGEMENT TRUST
FIRST QUARTER 2013**

ADMINISTRATIVE MANAGER'S REPORT

EXPENSES
FIRST QUARTER 2013

Expenses

Category	Amount
Administration	\$5,676
Director Salary	0
Payroll Taxes	0
Miscellaneous	56,257
Total	\$61,933

Miscellaneous

Category	Amount
Legal	\$8,712
Legal/G. Macy Nelson	47,265
PNC	280
Total	\$56,257

QUARTERLY RECAPS
2013

Income	First 2013	Second 2013	Third 2013	Fourth 2013	Total
Contributions	\$0	\$0	\$0	\$0	\$0
Interest	2	0	0	0	2

Total Income	\$2	\$0	\$0	\$0	\$2
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Expenses					
Administration	\$5,676	\$0	\$0	\$0	\$5,676
Director Salary	0	0	0	0	0
Payroll Taxes	0	0	0	0	0
Miscellaneous	56,257	\$0	\$0	\$0	56,257

Total Expenses	\$61,933	\$0	\$0	\$0	\$61,933
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Total Income	\$2	\$0	\$0	\$0	\$2
Total Expenses	\$61,933	\$0	\$0	\$0	\$61,933
Surplus (Deficit)	(\$61,931)	\$0	\$0	\$0	(\$61,931)

Fund Reserve	\$24,533			
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**QUARTERLY RECAPS
2012**

Income	First 2012	Second 2012	Third 2012	Fourth 2012	Total
Contributions	\$22,124	\$362,301	\$36,000	\$0	\$420,425
Interest	1	1	3	3	8

Total Income	\$22,125	\$362,302	\$36,003	\$3	\$420,433
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Expenses					
Administration ¹	\$0	\$12,734	\$5,484	\$5,484	\$23,702
Director Salary ²	0	5,836	0	0	5,836
Payroll Taxes	0	446	0	0	446
Miscellaneous ³	\$25,363	\$193,827	\$38,641	\$53,387	\$311,218

Total Expenses	\$25,363	\$212,843	\$44,125	\$58,871	\$341,202
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Total Income	\$22,125	\$362,302	\$36,003	\$3	\$420,433
Total Expenses	\$25,363	\$212,843	\$44,125	\$58,871	\$341,202
Surplus (Deficit)	(\$3,238)	\$149,459	(\$8,122)	(\$58,868)	\$79,231

Fund Reserve	\$10,344	\$127,798	\$151,553	\$86,499	
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¹ Second Quarter includes Admin fees for 12/11 to 6/12

² Second Quarter Salary thru 12/6 and 2wks vacation

³ Second Quarter includes Bills for 2011 and 2012

INVOICES

MID-ATLANTIC RETAIL FOOD INDUSTRY
JOINT LABOR MANAGEMENT FUND
INVOICES

AUGUST 27, 2013

1. **Associated Administrators, LLC**

08/13/13	S. Stoner – Name Plate	\$	3.50
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2. **G. Macy Nelson**

04/04/13	Discovery regarding applications for development permits	\$	11,374.25
04/04/13	Discovery regarding applications for wetlands permits		487.50
04/04/13	Google news search regarding proposed development		3,255.00
04/04/13	Anne Arundel County Rezoning – Court of Special Appeals		888.42
04/19/13	Walmart – Baltimore City Zoning		13,722.45
04/19/13	Walmart - Aspen Hill		7,410.00
04/19/13	Walmart – Frederick		1,383.00
04/22/13	Walmart – DC Ward 4		14,938.78
05/06/13	Reisterstown Road Rezoning for Wegmans		1,170.00
05/13/13	Google news search regarding proposed development		510.00
05/13/13	Discovery regarding applications for development permits		1,072.50
05/13/13	Discovery regarding applications for wetlands permits		263.94
05/15/13	Anne Arundel County Rezoning – Court of Special Appeals		598.64
05/16/13	Walmart – Frederick		255.00
06/04/13	Walmart – Bel-Air		3,483.05
06/04/13	Reisterstown Road Rezoning for Wegmans		1,260.00
06/04/13	Montgomery County Rezoning		4,200.00
06/04/13	Discovery regarding applications for zoning changes		3,886.71
06/04/13	Discovery regarding applications for wetlands permits		105.00
06/04/13	Google news search regarding proposed development		2,580.00
06/04/13	Discovery regarding applications for development permits		6,693.90
06/04/13	Walmart – DC Ward 7		1,023.70
06/13/13	Walmart – Pasadena		2,315.90
06/13/13	Walmart – Baltimore city Zoning		3,489.15
07/31/13	Walmart – DC Ward 7		6,636.90
07/31/13	Montgomery County Rezoning		11,743.20
07/31/13	Walmart – Baltimore City Zoning		2,138.85
07/31/13	Walmart – Frederick		345.00
07/31/13	Walmart – Bel Air		355.80
07/31/13	Walmart - Aspen Hill		4,069.85
08/01/13	Discovery regarding applications for development permits		3,450.00
08/01/13	Google news search regarding proposed development		3,210.00
08/02/13	Walmart - Bowie		900.00

3. **Morgan, Lewis & Bockius**

04/29/13	Services for the period ended March 31, 2013	\$	260.00
08/13/13	Services for the period ended June 30, 2013		780.00

4. **Slevin & Hart, P.C.**

03/25/13	Services rendered through 02/28/13	\$	1,990.45
05/16/13	Services rendered through 04/30/13 - General		2,057.96
05/21/13	Services rendered through 04/30/13 – Waugh Chapel South		3,447.32
06/27/13	Services rendered through 05/31/13		27,339.99